

## **Corporate Board of Directors (CBD)**

The Corporate Board of Directors (CBD) shall manage all the affairs of the Ukrainian National Association, Inc. (UNA). All executive powers, except as otherwise specifically provided in the By-Laws, shall be vested in the CBD, which shall have the power to implement the objectives of the UNA by a majority vote. All corporate directors, with the exception of the Immediate Past President, have voting powers. In addition, the CBD is responsible for conventions and other meetings of delegates representing policyholder/owners and members of the UNA's governing body - the General Assembly. CBD members are elected by delegates at the Regular Convention and serve four-year terms. CBD members report to the delegates of the Regular Convention and to the General Assembly.

## **EDUCATION**

- Bachelor's degree or graduate degree in business, finance, accounting or other relevant discipline which includes business acumen preferred.

## **EXPERIENCE**

- Proven track record in an executive leadership position.
- Possess significant professional leadership experience and strong diplomatic skills.
- Previous board governance experience preferred.
- Knowledge of the UNA and the insurance industry an added plus.
- Strong interpersonal skills.

## **RESPONSIBILITIES**

- Knowledge of the UNA's mission, programs, policies and needs.
- Knowledge of the UNA's fraternal history and of branch network operations in the UNA's business model.
- Prepare for meetings by reviewing agenda and supporting documentation.
- Regularly attend board meetings and participate actively and conscientiously.
- Keep informed of issues and trends that affect the UNA and its management and operations.
- Contribute to development of policies and strategic plans.
- Understand the UNA's financial affairs and ensure fiduciary responsibilities.
- Advise on implementation of strategic plans and monitor financial affairs.
- Ensure that the UNA complies with established policies and procedures, as well as regulatory and legal requirements.
- Plan and execute all facets of the Quadrennial Convention, in collaboration with Executive Officers.
- Along with the President/CEO set compensation, benefits, incentives and bonuses for employees.
- Work with the UNA's operating officers, to identify possible acquisitions and mergers.
- Serve as a member of the UNA's governing body, the General Assembly and as a representative of UNA to others.
- Serve on planning, fraternal activities, policymaking and community committees and other boards, as deemed necessary.
- Sufficient time available to carry out board duties.
- Ability to write and to communicate effectively in English and preferably in Ukrainian.
- Maintain confidentiality on all internal financial, operational and organizational affairs.