

President/Chief Executive Officer (CEO)

This position serves as the Chief Executive Officer (CEO) and as the highest-ranking executive within the UNA. The CEO reports directly to the Corporate Board of Directors (CBD) on finances, management and operations; and on administrative matters to the Chairman of the CBD.

EDUCATION

- Bachelor's degree or graduate degree in business, finance, accounting, or other relevant discipline which includes business acumen.
- Insurance industry certifications are viewed as highly desirable.

EXPERIENCE

- Five-years of proven experience as CEO or in positions requiring leadership skills.
- Insurance industry experience preferred.
- Experience in corporate governance settings.
- Experience dealing with regulatory and government bodies.
- In-depth knowledge of corporate governance and general management best practices.
- An entrepreneurial mindset with outstanding organizational and leadership skills.
- Experience developing profitable strategies and implementing vision.
- Strong understanding of corporate finance, budgeting and performance management principles.
- Familiarity with diverse business functions such as marketing, personnel matters, finance, computer technology, etc.
- Knowledge of innovative management and operational computer systems transferable to UNA's business environment.
- Ability to understand new issues quickly and make wise decisions.
- Depth of previous experience managing people and fostering professional skill development, hiring managers and staff with the aim of developing highly effective teams.
- Proven ability to inspire confidence and create trust while building consensus and relationships among corporate board members, other executives and employee workforce.
- Proven ability to work under pressure, plan personal workload effectively and delegate to subordinates.
- Excellent communication and public speaking skills in English and Ukrainian languages.
- Building alliances and partnerships with other business enterprises vital to UNA's success.

RESPONSIBILITIES

- Work with CBD to establish values, mission and planning for short and long-term goals.
- Assist the management team in developing risk-mitigation strategies and internal controls.
- Assure all legal and regulatory documents are filed and monitor compliance with applicable laws and regulations.
- Manage overall operations and make major decisions affecting day-to-day operations of the UNA.
- Promote UNA growth in assets and expansion of product sales.
- Provide general supervision over the day-to-day business affairs of the UNA.

- Manage UNA's employee workforce, contractors, resources and assets.
- Collaborate with the CBD to develop UNA vision and oversee development of business strategies and plans, ensuring short-term and long-term objectives are in alignment.
- Enforce adherence to applicable laws and regulatory requirements including by-laws and in-house policies and procedures that the UNA may require.
- Oversee all operations and business activities to produce the desired results consistent with CBD guidance and direction.
- Coordinate development of UNA budget process. Set parameters in keeping with strategic plan.
- Review financial and operational reports and devise effective solutions or improvements, as necessary.
- Analyze problematic situations and events to assure UNA growth and survival.
- Lead and motivate subordinates to advance employee engagement in implementation of approved strategy and mission.
- The official representative of the UNA in communicating with policyholders/owners, government entities, stakeholders and the general public.
- Possess a working knowledge of computer-based media and public presentation software and technology.
- Coordinate and supervise the activities of executive officers.
- Provide direct supervision of UNA publications business unit and assure appropriate resources are in place to meet customer (subscriber) needs.
- Assist the management team in developing risk-mitigation strategies and internal controls.
- Assure all legal and regulatory documents are filed and monitor compliance with applicable laws and regulations.
- Willingness to work a flexible schedule and to travel as needed.
- Carry-out whatever other duties or tasks are assigned by the CBD.