

Treasurer/Chief Financial Officer (CFO)

The Treasurer/Chief Financial Officer (CFO) holds the highest financial position in the Ukrainian National Association, Inc. (UNA). The CFO assumes a lead role in fiscal and regulatory affairs; responsible for financial matters, budget-making and regulatory reporting. The CFO reports directly to the President/CEO and works consultatively as a member of the CBD.

EDUCATION

- Bachelor's degree or graduate degree in accounting, business, or finance.
- Financial specialty certifications and/or insurance industry certifications are highly desirable.

EXPERIENCE

- Five-years of proven experience as CFO or equivalent financial management position, with preference of experience obtained in the insurance industry.
- Two-years of experience in public accounting, with added consideration given to providing audit services in the life and annuity insurance industry.
- Experience in corporate governance settings.
- Proven experience in a financial position dealing with complex financials and an extensive balance sheet.
- Familiarity with diverse business functions such as cash management, investments, marketing, personnel matters, finance, etc.
- Adept at delivery and operation of innovative management and operational computer systems transferable to the UNA's business environment.
- Background dealing with regulatory bodies and government agencies.
- Proven capacity to understand new issues quickly and make wise decisions.
- Show ability to inspire confidence and create trust, while building consensus and relationships among corporate board members, other executives and employee workforce.
- Proven work history which shows the capacity to work under pressure, plan personal workload effectively and delegate to subordinates.
- Demonstrate excellent communication and public speaking skills in English and Ukrainian languages.

RESPONSIBILITIES

- Develop and oversee the efficient functioning of enterprise business cycles consisting of revenues, expenditures, payroll, treasury and cash management, and financial and operational reporting.
- Administer general accounting and financial and statistical functions, in accordance with insurance regulatory requirements.
- Lead the management team in developing risk-mitigation strategies and implementation of effective internal control environment.
- Assure all legal and regulatory documents are filed and monitor compliance with applicable laws and regulations.

- Provide consultative recommendations on compliance with applicable laws and regulatory requirements, including by-laws and in-house policies and procedures.
- Working knowledge of specific business office and financial management software and technologies.
- Develop annual operating budget and capital budget, when required.
- Develop annual long-range and short-range financial plans to satisfy adopted business strategies and to comply with regulatory requirements.
- Cause to be developed quantitative and qualitative financial analysis, including cash flow analyses and budget variances.
- Assess risks and opportunities relative to finances and corporate financial health.
- Identify and report trends and make consultative recommendations for corrective actions.
- Review financial and operational reports and devise effective solutions or improvements, as necessary.
- Recruit and prepare employees for financial and accounting positions.
- Develop business relationships with banking and investment institutions vital to the UNA's business needs.
- Carry-out whatever other duties or tasks are assigned by the CBD.